

HEAD OFFICE
 303 Church Street
 Private Bag X 44
 MOCWADI 0715
 Telephone : (015) 501 0243/4
 Fax no : (015) 501 0419
 E-mail: info@molemole.gov.za



Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE
 25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 501 2371
 Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Ralephanya T.D

Reference: COPPR: 8/1/1/03

18 August 2021

REQUEST FOR QUOTATION


REQUEST FOR QUOTATION FROM SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIERS DATABASE FOR THE SUPPLY AND DELIVERY OF OFFICE FURNITURE AS PER THE SPECIFICATION BELOW:

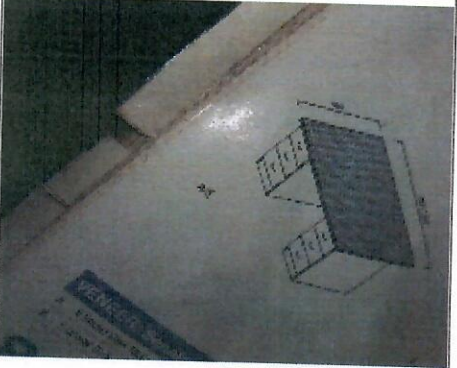

DESCRIPTION	COLOUR	QTY	LOCATION	DELIVERY ADDRESS
Senator 3 drawer desk LHS 1600X900 Drawer on RHS Sliding Door Credenza 900 X 450 Including shelf 90 Degree link 900 X 450 - LH	Mahogany Mahogany Mahogany	02 02 02	Morebeng DLTC	Morebeng DLTC Mogwadi Civic Centre
Senator 3 drawer Desk 1800 X 900	Mahogany Veneer	06	Morebeng Technical Service, Mogwadi Office	Morebeng Office Mogwadi Office
Bodyline High Back Chair Simple Sync Mech Flexi	Black Fabric	15	Morebeng Technical Services, Mogwadi DLTC	Morebeng Technical Service Mogwadi DLTC

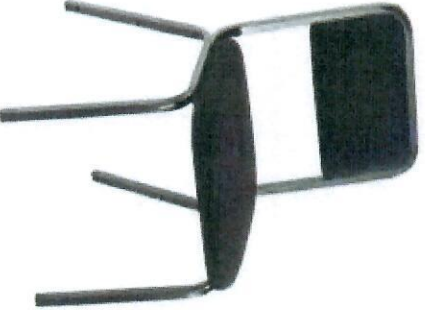
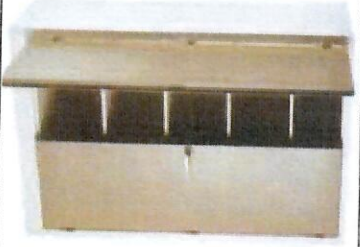
MUNICIPAL SPECIFICATION FOR OFFICE FURNITURE

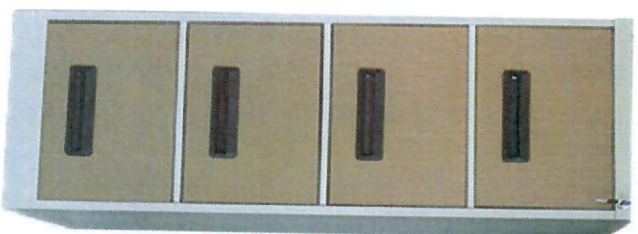
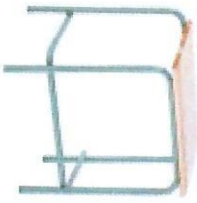
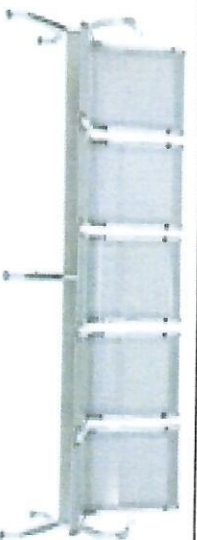
Rick stacker side chair – Black Epoxy frame – 4 legged (fabric: contract)	Black	12	Morebeng Technical Service, Mogwadi	Morebeng Technical Service, Mogwadi
Silverline 5 Seater Bench	Steel Silver	06	Customer waiting area	Morebeng Technical Services
Steel Stationery Cupboard 1800H X 900W X 450D-4 Shelf	Ivory Karoo	07	Morebeng Technical Services, Mogwadi Office	Morebeng DLTC Morebeng Technical Services & Mogwadi Office
Filling Cabinet 4 Drawer 1320H X 470W X630D	Ivory Karoo	02	Mogwadi Building	Mogwadi Old Building
School Desk (saligna) 550 x 450 x 650h (single)	Saligna	04	Security Guard	Mogwadi Offices

TYPE OF OFFICE FURNITURE AND WOOD REQUIRED

DESCRIPTION	COLOUR	QUANTITY	PICTURE
1. Senator 3 drawer desk LHS 1600X900 Drawer on RHS	Mahogany	02	
Sliding Door Credenza 900 X 450 Including shelf	Mahogany	02	
90 Degree link 900 X 450 - LH	Mahogany	02	

2. Senator 6 drawer Desk 1800 X 900	Mahogany Veneer	06	
3. Bodyline High Back Chair Simple Sync Mech Flexi	Black Fabric	15	

<p>4. Rick stacker side chair – Black Epoxy frame – 4 legged (fabric: contract)</p>	<p>Black</p>	<p>12</p>	
<p>5. Steel Stationery Cupboard 1800H X 900W X 450D-4 Shelves</p>	<p>Ivory & Karoo</p>	<p>07</p>	

Filing Cabinet 4 drawer 1320HX470W/X630D	Ivory Karoo	02	
6. School Desk (saligna) 550 x 450 x 650h (single)	Saligna	04	
7. 5x Seater Silverline Bench	Steel Silver	06	

1. The following documentation should be attached to the quotations:

- a. The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verifier between the **advert date** and the **closing date**]
- b. The Master Registration Number or Tax compliance status pin
- c. Certified **COPY** BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
- d. Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- e. Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- f. Fully signed and completed MBD 6.2 certificate and Annex C for local content and production [downloadable from www.molemole.gov.za]

2. Stage 1: Evaluation on local content

2.1 Evaluation on local content

Under local content stage of evaluation, the following should be completed and duly signed, bidders must meet the minimum threshold of local content as required by the national treasury for **Office furniture**

- MBD 6.2
- Annex C (Downloadable from municipal website under tenders/download files)
- Authorisation/Exemption letter by the DTI (where applicable)

Local Content formula

$$LC = [1 - x / y] * 100$$

Where

X is the imported content in Rand

Y is the bid price in Rand excluding value added tax (VAT)

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBBEEA of 2003 and Preferential Procurement Regulation of 2017.
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Khoza K** at **015 501 2301** between 08:00 and 16:30. All quotations should be submitted at Mogwadi municipal Tender Box, no 303 Church Street Mogwadi 0715, by the **25 August 2021 at 11:00**, clearly marking "**SUPPLY AND DELIVERY OF OFFICE FURNITURE**". No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



Mosena M.L.

Municipal Manager

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